

| Report Reference | Page reference | Report Title                             | Recommendation  | Schools Forum Decision  |
|------------------|----------------|--|---|---|
| Item 1           |                | Apologies and Acceptance of Apologies    |   |   |
| Item 2           |                | Declaration of interests                 |   |   |
| Item 3           | 1 to 6         | Minutes of the Meeting                   |   |   |
| Item 4           | 1 to 6         | Matters arising                          |   |   |
| Item no. 5       | 7 to 10        | Finance Workplan                         | Review the proposed schedule of future meeting dates and work programme.  | Agreed - with the provision for Forum to call ad hoc meetings as necessary. |
| Item no. 6       | 11 to 17       | Finance Support to Schools               | Note staff deployment supporting schools, including additional support. <b>Paragraph 5</b>  | Noted.  |
|                  |                |  | Acknowledge the limitations including financial constraints, deployment of staff to meet statutory and regulatory work. <b>Paragraphs 3 and 4</b> | Noted.  |
|                  |                |  | Approve the changes in process to enable more staff time to be deployed in Schools. <b>Paragraph 6</b>  | Agreed.   |
|                  |                |  | Note the changes implemented since the January 2019 meeting of Schools Forum. <b>Paragraph 5 and 7</b>  | Noted.  |
|                  |                |  | Agree to receive regular updates at each of the Schools' Forum meetings throughout 2019/20.   | Agreed.   |
| Item no. 7       | 18-27          | School Kitchens Improvement              | Agree a one off contribution to the school kitchen capital improvement programme of £250,000 from the catering surplus.                           | Agreed.   |
| Item no. 8       | 28-38          | Schools Traded Services                  | Discussion and information only.  | Noted - further to Power Point presentation.                                |
| Item no. 9       | 39 to 53       | High Needs Funds Budget 2019/20          | Discussion and information only.  | Noted.  |
| Item no. 10      | 54 to 61       | DSG 2018/20 and Schools Balances 2018/19 | Note the contents of the report.  | Noted.  |
|                  |                |  | Consider the recommendation for schools' committed reserves management in 5.1 (i.e. lodged funds)   | Agreed in principle - detailed proposals to be brought forward.             |
|                  |                |  | Agree to approve the transfer of any unclawed funds from the Early Years block to Support Early Years Inclusion Fund.                             | Agreed.   |
| AOB              |                | Term of Office                           | Agree a 2 year or 3 year term of office for the Chair and Vice-Chair of Forum.  | Agreed - 3 year term of office for the Chair and Vice-Chair.                |
|                  |                |  |   |   |
|                  |                |  |   |   |

Agreed by

Lynne Haines  
 Angela Scattergood  
 Sara Williams  
 Selwyn Thompson

Chair of Schools Forum  
 Assistant Director Education Services  
 Executive Director CYP  
 Head of Financial Services

Date agreed